

ELK VALLEY CRAFTERS ASSOCIATION, INC.  
SHOW RULES  
PLEASE KEEP FOR YOUR RECORDS  
Effective January 2019

- Early application does not necessarily mean acceptance into the show. First come, first serve. There will be no reserving booths for the show.
- There is no guarantee of setting up in the same space each show but we will do our best to accommodate if possible.
- **All work must be original, finished and produced by the Craftsmen. No flea market items or no direct sales. If you have non-handmade items in your booth you will be asked to remove them and could be asked to leave the show. You will forfeit your booth fee.**
- No set-up will be allowed for anyone until the appointed time. NO EXCEPTIONS. We are using the high school facilities and must work around the afterschool activities.
- No one will be allowed to back up onto the sidewalk at the front entrance for loading/unloading.
- Craftsmen must register with the show committee before setting up. Packets will be available for you at this time. Crafters and their representatives are to wear their badges during the show.
- Unprofessional conduct and/or failure to comply with show rules are just cause for removal from the show.
- Each craftsman must furnish his own display equipment and accessories, including electrical cords. Tables should be draped to the floor on all sides. Backdrops and displayed items shall not exceed a maximum of 8' high and must be finished front and back. Each exhibitor will stay within the allotted space including provision for entrance and exit. This applies to overhanging exhibits as well.
- No tents allowed.
- Trash pickup and space cleanup is the responsibility of the vendor.
- When using stains, paints, etc. a protective covering must be placed on the floors, under and around work. No paint or other materials may be sprayed during the show.
- No open flames or candles are allowed by order of Fayetteville Fire Marshall.
- No dismantling or packing of merchandise prior to show closing. Any exhibitor in violation, will be banned from future shows for a period of two years or four shows.
- Lincoln County TN sales tax rate is 9.5%. Collecting and reporting is the responsibility of the exhibitor.
- Lincoln County High School and Elk Valley Crafters Association will not be held responsible for loss or damage of any kind.
- No photography allowed, other than your own booth. An EVCA representative may take pictures, but will need your permission.
- There will be a \$10.00 handling fee on all cancellations. There will be NO refunds on cancellations made within 30 days prior to the show. A \$30.00 fee will be added to all returned checks.
- Smoking is prohibited on school grounds.
- Booth space is limited to four per person/business.
- One craftsman per booth. If more than one craftsman is displaying there is a \$25 fee.

**Include a signed copy of the Show Rules with application.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

ELK VALLEY CRAFTERS ASSOCIATION

Annual Christmas Craft Show

November 9 & 10, 2019

Read the Show Rules carefully! Complete application and submit with your payment.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_ Craft: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

If you are a first time craftsman for this show, you must submit pictures of your products and provide a list of products you will be selling. If a returning craftsman, pictures of any new products must be submitted. No flea market items and no direct sales.

Booth Fee is \$60.00 and electricity is \$15.00  
Food Vendors must furnish their own power outside.

# of Booth(s) required \_\_\_\_\_ Electricity \_\_\_\_\_ Total Paid \_\_\_\_\_ Check # \_\_\_\_\_

Make Checks payable to: EVCA and mail to: EVCA, P.O. BOX 373, FAYETTEVILLE, TN 37334

Payment must accompany your application. Late fee of \$25 after October 15, 2019. There will be a \$10.00 handling fee on all cancellations. There will be NO refunds on cancellations made within 30 days prior to the show. A \$30.00 fee will be added to all returned checks.

I have read and fully understand all the show rules and regulations as set forth and agree to abide by all parts of this contract. I relieve Lincoln County High School and Elk Valley Crafters Association Inc. of all liabilities.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All applications will be reviewed and notification of acceptance will be made by **e-mail**.

Checks will be deposited and if not accepted to the show, your deposit will be refunded with an Elk Valley Crafters Association check.

Questions?  
Contact: Sandra Sanders 256-828-0639