

ELK VALLEY CRAFTERS SHOW

RULES Please keep for your Records

- ALL Work must be original, finished and produced by the Craftsman. NO FLEA MARKET items or NO DIRECT SALES. If you have non-handmade items in your booth you will be asked to remove them and could be asked to Leave the show. You will forfeit your booth fee.
- Early application does not necessarily mean acceptance into the show. First come, first serve. There will be no reserving booths for the show. There is no guarantee of setting up in the same space each show but we will do our best to accommodate if possible.
- No set-up will be allowed for anyone until the appointed time. NO EXCEPTIONS. We are using the Lincoln County High School facilities and must work around school activities.
- Crafters must register with the Show Committee before setting up. The Show Committee will be located in the Commons Area. Packets will be available for you at this time.
Crafters and their representatives should wear their badges during show.
- Each Crafter must furnish their own display equipment and accessories, Including electrical cords. Tables should be draped to the floor on all sides. Backdrops and displayed items shall not exceed the maximum of 8' high and must be finished front and back. Each crafter will stay within the allotted space including provisions for entrance and exit. This applies to overhanging exhibits as well.
- Unprofessional conduct and/or failure to comply with Show Rules are just cause for removal from the show.
- Trash pickup and space cleanup is the responsibility of the Crafter.
- No open flames or candles are allowed by order of Fayetteville Fire Marshall.
- When using stains, paints, etc. a protective covering MUST be placed on the floor, under and around work. NO paint or other materials may be sprayed during show.
- NO dismantling or packing of merchandise prior to show closing. Any exhibitor in violation will be banned from future shows for a period of two (2) years or four (4) shows.
- Lincoln Count TN sales tax rate is 9.5%. Collecting & reporting is the responsibility of exhibitor.

- Lincoln County High School and Elk Valley Crafters Association will NOT be held responsible for loss or damage of any kind.
- No photography allowed other than your own booth. An EVCA representative may take pictures, but will need your permission.
- Smoking is prohibited on School grounds.
- Booth space is limited to four per person/business.
- A signed copy of the Show Rules must accompany each Show Application.

PARKING

- Vehicles are not allowed on the sidewalks at any time.
- Once unloaded, crafters should move their vehicle to the South Parking Lot or area away from the Loading area. ALL CRAFTERS VEHICLES MUST BE PARKED IN SOUTH PARKING LOT DURING THE SHOW. CUSTOMERS WILL BE PARKING NEAR THE BUILDINGS.

FEES

- Only one Crafter permitted to sell/display per booth. If more than one (1) crafter displaying there will be a \$25 fee.
- Late fees are due after Entry Deadline.
 - Spring Show deadline is February 25th- Late fee is \$15.00
 - Christmas Show deadline is October 15th - Late fee is \$15.00
- \$10.00 handling fee on all Cancellations. There will be NO refunds on cancellations made within 38 days prior to show.
- \$30.00 returned check fee.

Elk Valley Crafters Association Christmas Craft Show

November 9, 2024

Saturday 9:00 am - 5:00 pm

Read Show Rules Carefully! Complete this application and return with payment.

Name _____

Business Name (if applicable) _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone Number _____

Email address: _____

Craft and items being displayed:

PLEASE SUBMIT PHOTOS OF YOUR PRODUCTS AND A LIST PRODUCTS YOU WILL BE SELLING.

NO FLEA MARKET ITEMS OR DIRECT SALES PERMITTED. IF YOU HAVE NON-HANDMADE ITEMS IN YOUR BOOTH. YOU WILL BE ASKED TO REMOVE THEM AND COULD BE ASKED TO LEAVE THE SHOW. YOU WILL FORFEIT YOUR BOOTH FEE.

Booth Fee is \$60.00 and electricity is \$15.00

Late fee is \$15.00 after Entry Deadline.

Food Vendors must provide own power outside.

Number of Booth(s) required: _____

Electricity: ____ Yes ____ No

Total Paid: _____

Check #: _____

I have read and fully understand all the show rules and regulations as set forth and agree to abide by all parts of this contract. I relieve Lincoln County High School and Elk Valley Crafters Association of all liabilities.

Make Checks payable to EVCA and Mail to:

**EVCA P.O. Box 373
Fayetteville, TN, 37334**

Payment must accompany your signed application and show rules.
\$10.00 handling fee on all cancellations. There will be NO refunds on cancellations made within 30 days prior to the show.

RETURNED CHECK FEE IS \$30.00.

All applications will be reviewed and notification of acceptance will be made by e-mail or phone. Checks will be deposited and if not accepted, deposit will be refunded with an EVCA Check.

Signature: _____ Date: _____